

Darren Snyder MA LPC

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Payment and Billing Office Policy

Effective April 2025

All payments are due at the time of service.

Children's appointments also require payment at the time of service. Please send payment with the child's transportation or store a card on file.

Electronic appointments (for example Zoom) that are not in person will require a card on file or another prearranged form of payment before the session begins.

I file with your insurance as a courtesy for appointments that are not court-ordered.

Court-ordered co-parenting services are not covered by your insurance.

Sessions are 50 - 55 minutes.

Sessions costs:

Individual sessions: private pay \$125

Marital/family sessions: private pay \$150

Coparenting: \$120 individual sessions/\$150 both parties attend session. Clients that have begun therapy before April 2025 will be billed the previous or pre-arranged rate.

Court appearance: \$150 per hour/\$600 retainer per half-day. Court appearances are billed between parties. Retainer is due 48 hours before the day of court.

Travel: \$100 per hour for appointments outside of the Amarillo/Canyon area.

Parent Facilitation: \$175 per session hour for clients beginning services April 2025.

Records release is billed by quarterly time at \$125 per hour plus supply costs (scanning or copies).

A card on file is required in advance for phone calls, text messages and emails. Billable services include communication with professionals.

\$25 minimum for phone calls

\$10 per text or email message with the exception of lengthy emails or videos attached to emails.

\$10 per co-parenting app thread messages

Reports are billed by preparation time with a minimum of \$25.

If you choose to decline to put a card on file only scheduling will be discussed through phone calls, text messages and emails.

_____ (initial) **Card on file.** I give Darren Snyder MA LPC permission to keep my card on file and charge the card for copays/private pays and any other services not covered by insurance.

Cancellation policy: Cancellations not made within 24 hours will be billed at full price of the private pay or full insurance reimbursement rate. I generally send out reminders, however the client or client's parents are responsible for notifying of a cancellation.

Future appointments cannot be made and standing appointments will be on hold if there is an outstanding balance.

Client signature

Date